

**Standard Policy for Cancellations, Refunds & Final Payment**

We recognise that sometimes things change and you may need to amend your plans. In the case that you need to cancel your enrollment, you may be charged a fee based on the standard Sydney Choreographic Centre cancellation policy outlined below. The amount will depend on the program booked and how far in advance of your program that you cancel. Use the charts below to determine your refund.

**Payment Schedules & Final Payment Due Date**

For an individual masterclass, or bookings of a single session/class, all bookings must be paid for at the time of booking.

Short programs such as the Summer Intensive Program, payments in full are required at time of booking, with refunds available as noted below.

For long programs, such as the Master Program, a deposit equal to one-quarter of the total program cost is required at the time of enrollment. This deposit is deducted from the first payment being made either in full or in 4 equal payments, two weeks before the commencement of each program/term.

**Cancellations and refund schedule**

<b>Days prior to session/class or program commencement</b>	<b>Refund</b>
Open ballet class	No refund, credit available to change the date
Individual classes, Masterclasses or workshops	No refund credit available to change the date
Short Programs (full program) Or Intensive	No refund credit available to change the date
Long Programs	85% refund of full program fees if canceled longer than one month before program commencement (15% cancellation fee).  75% refund of full program fees for any terms not started if canceled within one month before program or term commencement (25% cancellation fee) No refund for terms started
Weekly programs	50% refund of full program fees if canceled longer than one week before program commencement. (15% cancellation fee) No refund for the week started

## **Cancellations & Refunds FAQs**

How do I cancel?

Please discuss your cancellation with Sydney Choreographic Centre in person or via email at [info@sydneychoreographiccentre.com](mailto:info@sydneychoreographiccentre.com)

How much will I be refunded?

Your refund amount will depend on the type of program booked and how far in advance of your program commencement date that you cancel. Please view the charts above to determine your refund eligibility.

What is the time window for canceling?

While you can cancel your booking at any time, your refund amount will depend on the type of program booked and how far in advance of your program commencement date that you cancel. Please view the charts above to determine your refund eligibility.

When will I receive my refund?

We will refund your booking if applicable within 10 business days of your request.

Am I eligible for program credit with Sydney Choreographic Centre?

The standard Sydney Choreographic cancellation policy does not grant program credit, Except for Open Ballet classes, Masterclasses or Short programs, intensives, or workshops.

What will be refunded?

The cost of the programs will be refunded in alignment with the table above, less any bank fees or costs.